Training Request Content Confirmation Form example

**Request details**

Date：　　　　　YYYYY/MM/DD　　９：００～１２：００

Client:

Training Topic：

Training Details：

List of participants：

Fellow：

Please check the items you wish to request：

☑️　　lecture

☑️　　field trip（Arboretum, etc.）

☑️　　other

Means of transport：

Other requests：